



## Stock Transfer Instructions

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To ensure a timely response and record-keeping please notify BGCP when transferring securities to us. We can be contacted at [lori@bgcplateau.org](mailto:lori@bgcplateau.org) or by phone: (828) 743-2775. We are grateful for your generosity.

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BROKER'S NAME

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BROKER'S FIRM'S NAME

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BROKER'S ADDRESS

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RE: YOUR ACCT. NUMBER

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YOUR NAME

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Dear Broker:

Accept this letter as a request and authorization to execute the following stock gift transfer of shares from the above referenced account. Please deliver these shares to the broker for Boys & Girls Club of the Plateau Foundation as follows:

**DTC #0235**  
**RBC Wealth Management**  
**Account #32769828**  
**Boys & Girls Club of the Plateau Foundation**

Asset Description & Number of Shares

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Date of Transfer

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Fund Designation

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Sincerely,

Signature & Date

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